

## Place and Resources Fees & Charges Proposals – 2023-24

### 1. Introduction

1.1 The starting point for the base budget for the 2023-24 budget build is that fees and charges should increase at least in line with inflation in order to maximise income accepting that:

- Fees and charges can have a direct impact on usage and take up.
- In some circumstances the Council is providing services in direct competition to the private sector. Where this is the case, price is likely to have a direct link with demand and it is important that the Council does not price itself out of the market. In some areas benchmarking has taken place to ensure West Berkshire can compete with other authorities.
- Raising fees and charges can in some instances work against the Council's social inclusion agenda by effectively discriminating against those who are less able to pay.
- For some services there is a clear expectation that fees and charges will reflect the costs incurred in providing the service; the Council may be subject to legal challenge if increases in fees and charges cannot be justified.

1.2 Statutory fees are not set by the council and may be subject to change during the year.

1.3 Fees below are correct at the time of publication, some may change during the year for operational reasons, subject to the appropriate authorisations.

1.4 A fees and charges task & finish group of the Overview & Scrutiny Management Commission (OSMC) has been meeting in recent months, with an interim report provided to the OSMC in November 2022. These papers have been produced reflecting some of the comments made and future budget papers will take into account proposals of the group as they emerge and where they are approved.

### 2. Proposals – Place Directorate

#### 2.1 Development and Regulation

##### (1) Housing

Temporary accommodation is charged in line with Local Housing Allowance (LHA) rates which have not yet been released for 2023-24. Do It Yourself Shared Ownership (DIYSO) leases will be increased in line with the Social Rent Cap.

The Council also charge for homeless households placed in Bed and Breakfast accommodation. Households will need to claim Housing Benefit, or will be charged up to the amount Housing Benefit would pay, if they were eligible. In addition households will need to pay the ineligible charges, mainly breakfast. These charges are proposed to increase in line with inflation at 11.1% for 2023-24.

The Council may also charge applicants placed in emergency bed provision at Two Saints Hostel. Applicants are unable to claim Housing Benefit when placed in an emergency bed. A charge of £1 a night may be made for emergency bed provision for people who are not employed and £5 a night for people who full or part time employment. However the process

for charging for emergency accommodation at Two Saints Hostel is under review with a view to bringing the process in line with that for other types of temporary accommodation.

In some instances, the Council provides transport to temporary accommodation for households who have no other means of getting to that accommodation. The cost of providing the transport will be recharged, in full to the client.

The Council can assist with providing removals and/or storage for homeless applicants. The full cost of providing this service will be recharged to the client.

The Council can assist with securing cattery or kennel provision for homeless applicants in temporary accommodation, as pets are not permitted in temporary accommodation. The full cost of providing this service will be recharged to the client.

The Council provides repairs and maintenance to a small supply of temporary accommodation, including an out-of-hours service. In the event that a tenant or licensee uses the emergency service for a non-emergency repair, or fails to attend an appointment for a contractor to attend to a repair, a charge will be made to the tenant to cover the call-out costs. Where repairs arise as a result of neglect or damage caused by the tenant or licensee, or a member of their household, or a visitor to their home, the full cost of the repair will be recharged to the tenant or licensee.

Housing related support services will be charged at the actual cost of the service received.

For 2023-24 the council will charge an agency fee of 12% to any application for grants or loan where these are overseen and managed by the Home Improvement Agency.

| DESCRIPTION  | FEE<br>2022/23                                 | PROPOSED FEE<br>2023/24                         |
|--|--|---|
| Copy of housing assessment   | No Charge                                      | No Charge                                       |
| Average rent for temporary accommodation per week  | In Line with Local Housing Allowance           | In Line with Local Housing Allowance            |
| Do It Yourself Ownership rent (DIYSO) rent   | 4.2 % increase on individual contracts         | Social Rent Cap applied to individual contracts |
| Transport costs to temporary accommodation (TA)  | Actual cost                                    | Actual cost                                     |
| Gypsy Traveller rent (Per week, per plot)  | £98  | £98   |
| Home Improvement Agency (HIA) fee for private adaption work  | 12% of total cost of works to eligible clients | 12% of total cost of works to eligible clients  |
| Failed call out charges  | Actual cost                                    | Actual cost                                     |
| <b>B&amp;B charging</b>  |  |   |
| Ineligible Charges for Bed and Breakfast Accommodation:  |  |   |
| Heating, lighting and hot water per week per Family Unit**   | £41.90   | £46.55  |
| Breakfast per person, per week   | £3.60  | £4.00   |
| ** Family Units Include: Single person, Couple - no children, Couple with 1-4 children, Single person with 1-4 children. |  |   |

## (2) Development Control

### (a) Pre-application advice

| Pre-Application Advice  |   | 2021/22                               |   |
|---|---|---------------------------------------|---|
| Total income  |   | £43,371                               |   |
| Pre-Application Advice: Minor Operations  |   |                                       |   |
| APPLICATION TYPE  | TYPE OF ADVICE                                      | FEE<br>2022/23 -<br>including VAT     | PROPOSED<br>FEE<br>2023/24 -<br>including VAT |
| Householder   | Written Advice Only                                 | £160                                  | £178  |
|   | Written Advice after a Site Visit.                  | £257                                  | £285  |
|   | Written Advice with a meeting – No SV               | £257                                  | £285  |
|   | Written Advice after Site Visit + meeting           | £349                                  | £387  |
| Adverts   | Written Advice Only                                 | £250                                  | £278  |
|   | Written Advice after a Site Visit.                  | £347                                  | £385  |
|   | Written Advice with a meeting – No SV               | £347                                  | £385  |
|   | Written Advice after Site Visit + meeting           | £444                                  | £493  |
| Listed Building Consent Advice  | Written Advice Only                                 | £178                                  | £198  |
|   | Written Advice after a Site Visit.                  | £275                                  | £305  |
|   | Written Advice with a meeting – No SV               | £275                                  | £305  |
|   | Written Advice after Site Visit + meeting           | £365                                  | £405  |
| Change of Use (Land only)   | Written Advice Only                                 | £178                                  | £198  |
|   | Written Advice after a Site Visit.                  | £300                                  | £333  |
|   | Written Advice with a meeting – No Site Visit       | £300                                  | £333  |
|   | Written Advice after Site Visit + meeting           | £406                                  | £451  |
| Telecommunications (including prior notifications/approvals)                    | Written Advice Only                                 | £186                                  | £206  |
|   | Written Advice after a Site Visit.                  | £283                                  | £314  |
|   | Written Advice with a meeting – No SV               | £283                                  | £314  |
|   | Written Advice after S/Visit + meeting              | £396                                  | £440  |
| Shopfronts  | Written Advice Only                                 | £221                                  | £245  |
|   | Written Advice after a Site Visit.                  | £294                                  | £326  |
|   | Written Advice with a meeting – No SV               | £294                                  | £326  |
|   | Written Advice after S/Visit + meeting              | £366                                  | £406  |
| Agricultural and Forestry development (including prior notifications/approvals) | Written Advice Only                                 | £222                                  | £246  |
|   | Written Advice after a Site Visit.                  | £444                                  | £493  |
|   | Written Advice with a meeting – No SV               | £444                                  | £493  |
|   | Written Advice after S/Visit + meeting              | £554                                  | £615  |
| Renewable Energy Development under 1 hectare                                    | Written Advice Only                                 |                                       | £178  |
|   | Written Advice after a Site Visit.                  |                                       | £285  |
|   | Written Advice with a meeting – No SV               |                                       | £285  |
|   | Written Advice after S/Visit + meeting              |                                       | £387  |
| Renewable Energy Development over 1 hectare                                     | Detailed Written Advice with meeting and Site Visit |                                       | £4,400  |
|   | Advice in Principle only                            |                                       | £755  |
| Discharge, vary or remove a condition   | Detailed Written Advice only                        | 50% of equivalent type of development |   |

**Pre-Application Advice: Residential Development (including new build houses, changes of use to houses/flats, mobile homes for residential use)**

| <b>APPLICATION TYPE</b>          | <b>TYPE OF ADVICE</b>   | <b>FEE<br/>2022/23 -<br/>including VAT</b> | <b>PROPOSED<br/>FEE<br/>2023/24 -<br/>including VAT</b> |
|----------------------------------|---|--|---|
| 1 new residential dwelling       | Written Advice Only   | £240                                       | £266  |
|                                  | Written Advice after a Site Visit.  | £300                                       | £333  |
|                                  | Written Advice with a meeting – No SV   | £300                                       | £333  |
|                                  | Written Advice after S/Visit + meeting  | £380                                       | £422  |
|                                  | Advice in Principle only  | £120                                       | £133  |
| 2-4 new residential dwellings    | Written Advice Only   | £480                                       | £533  |
|                                  | Written Advice after a Site Visit.  | £540                                       | £599  |
|                                  | Written Advice with a meeting – No SV   | £540                                       | £599  |
|                                  | Written Advice after S/Visit + meeting  | £640                                       | £710  |
|                                  | Advice in Principle only  | £240                                       | £266  |
| 5-9 new residential dwellings    | Written Advice Only   | £960                                       | £1,066  |
|                                  | Written Advice after a Site Visit.  | £1,080                                     | £1,199  |
|                                  | Written Advice with a meeting – No SV   | £1,080                                     | £1,199  |
|                                  | Written Advice after S/Visit + meeting  | £1,300                                     | £1,443  |
|                                  | Advice in Principle only  | £480                                       | £533  |
| 10-25 new residential dwellings  | Written Advice Only   | £1,680                                     | £1,865  |
|                                  | Written Advice after a Site Visit.  | £1,860                                     | £2,065  |
|                                  | Written Advice with a meeting – No SV   | £1,860                                     | £2,065  |
|                                  | Written Advice after S/Visit + meeting  | £2,020                                     | £2,242  |
|                                  | Advice in Principle only  | £840                                       | £932  |
| 26-49 new residential dwellings  | Detailed Written Advice with meeting and Site Visit   | £3,300                                     | £3,663  |
|                                  | Advice in Principle only  | £960                                       | £1,066  |
| 50-99 new residential dwelling   | Detailed Written Advice with meeting and Site Visit – Based on maximum of 30hrs work, additional hours charged at £150 per hour | Initial payment of<br>£4,500               | Initial payment of<br>£4,995                            |
|                                  | Advice in Principle only  | £1,200                                     | £1,332  |
| 100-199 new residential dwelling | Detailed Written Advice with meeting and Site Visit – Based on maximum of 30hrs work, additional hours charged at £150 per hour | Initial payment of<br>£5,500               | Initial payment of<br>£6,105                            |
|                                  | Advice in Principle only  | £2,000                                     | £2,220  |
| 200-499 new residential dwelling | Detailed Written Advice with meeting and Site Visit – Based on maximum of 30hrs work, additional hours charged at £150 per hour | Initial payment of<br>£7,500               | Initial payment of<br>£8,325                            |
|                                  | Advice in Principle only  | £2,500                                     | £2,775  |
| 500+ new residential dwelling    | Detailed Written Advice with meeting and Site Visit – Based on maximum of 30hrs work, additional hours charged at £150 per hour | Initial payment of<br>£8,500               | Initial payment of<br>£9,435                            |
|                                  | Advice in Principle only  | £3,000                                     | £3,330  |

| <b>Pre-Application Advice: Non-residential Development</b> |   |                                    |   |
|--|---|------------------------------------|---|
| <b>APPLICATION TYPE</b>                                    | <b>TYPE OF ADVICE</b>                               | <b>FEE 2022/23 - including VAT</b> | <b>PROPOSED FEE 2023/24 - including VAT</b> |
| Less than 249sqm   | Written Advice Only                                 | £265                               | £294  |
|  | Written Advice after a Site Visit.                  | £350                               | £389  |
|  | Written Advice with a meeting – No SV               | £350                               | £389  |
|  | Written Advice after S/Visit + meeting              | £496                               | £551  |
|  | Advice in Principle only                            | £128                               | £142  |
| Between 250 – 499sqm                                       | Written Advice Only                                 | £480                               | £533  |
|  | Written Advice after a Site Visit.                  | £540                               | £599  |
|  | Written Advice with a meeting – No SV               | £540                               | £599  |
|  | Written Advice after S/Visit + meeting              | £820                               | £910  |
|  | Advice in Principle only                            | £240                               | £266  |
| Between 500 – 1000sqm                                      | Written Advice Only                                 | £960                               | £1,066                                      |
|  | Written Advice after a Site Visit.                  | £1,080                             | £1,199                                      |
|  | Written Advice with a meeting – No SV               | £1,080                             | £1,199                                      |
|  | Written Advice after S/Visit + meeting              | £1,200                             | £1,332                                      |
|  | Advice in Principle only                            | £360                               | £400  |
| Between 1000 - 2,499sqm                                    | Detailed Written Advice with meeting and Site Visit | £2,400                             | £2,664                                      |
|  | Advice in Principle only                            | £480                               | £533  |
| Between 2,500 – 4,999sqm                                   | Detailed Written Advice with meeting and Site Visit | £3,300                             | £3,663                                      |
|  | Advice in Principle only                            | £540                               | £599  |
| Between 5000 – 9999sqm                                     | Detailed Written Advice with meeting and Site Visit | £4,400                             | £4,884                                      |
|  | Advice in Principle only                            | £680                               | £755  |
| Greater than 10,000sqm                                     | Detailed Written Advice with meeting and Site Visit | £5,500                             | £6,105                                      |
|  | Advice in Principle only                            | £810                               | £899  |

**(b) Planning**

Fees for planning applications are set centrally by the Department for Levelling Up, Housing and Communities. For invalid applications, 25% of the set fee will be retained by the service after the 3rd failed attempt.

|                                    | <b>Income 2021/22</b> | <b>Fees and Charges 2023/24</b>                   |
|------------------------------------|-----------------------|---|
| <b>Planning Applications</b>       | £1,366,760            | Government set fees                               |
| <b>Invalid applications charge</b> |                       | 25% of Government set fee after 3 failed attempts |

|   | <b>FEE 2022/23<br/>(Including VAT)</b>                                  | <b>PROPOSED FEE 2023/24<br/>(including VAT)</b>                         |
|---|---|---|
| ** <b>Planning history search</b>   | £50 each  | £50 each  |
| ** <b>General Planning Policy Advice</b>  | £150 per hour   | £150 per hour   |
| ** <b>Ecology Advice</b>  | £150 per hour   | £150 per hour   |
| ** <b>Conservation Advice</b>   | £150 per hour   | £150 per hour   |
| ** <b>Senior Manager attendance</b>   | £150 per hour   | £150 per hour   |
| ** <b>Confirmation of compliance with a S106/ compliance with a notice</b>  | £150  | £100  |
| <b>Pre-Validation Checking Service:</b><br>A technical officer will check the following for common errors, omissions or disclaimers: <ul style="list-style-type: none"> <li>• Application Form</li> <li>• Location/Block Plan</li> <li>• Cil Form</li> <li>• Plan(s)</li> </ul> | £60 per hour  | £60 per hour  |
|   | Householder, advertisement and prior notification applications – 1 hour | Householder, advertisement and prior notification applications – 1 hour |
|   | Minor and similar applications – 2 hours                                | Minor and similar applications – 2 hours                                |
|   | Major and similar complex applications – 4 hours                        | Major and similar complex applications – 4 hours                        |
| <b>Two Strikes – Invalid submissions</b> (if an application is not validated in two successive submissions)   | 25% of Application fee  | 25% of Application fee  |
| <b>Charging for invalid applications (that have not been made valid within 28 days)</b>   | Householder, advertisement and prior notification applications – £60    | Householder, advertisement and prior notification applications – £60    |
|   | Minor and similar applications – £110                                   | Minor and similar applications – £110                                   |
|   | Major and similar complex applications – £250                           | Major and similar complex applications – £250                           |
| ** <b>Advice which is not covered by any of the above Categories</b>  | £150 per hour   | £150 per hour   |
| ** <b>Copy of Decision Notice, TPO, Appeal Decision Notice, Enforcement Notice</b>  | £30   | £30   |
| ** Benchmarked fee  |   |   |

### (3) Public Protection Partnership

The Public Protection Partnership (PPP) provides chargeable services on behalf of West Berkshire Council and Bracknell Forest Council. The proposed fees for 2023-24 have been agreed by the Joint Public Protection Committee and the relevant licensing committees of the two councils.

PPP chargeable services can be found in Appendix Fiii.

#### (4) Registration Services

Registration fees are largely controlled by statute. It is proposed to increase all discretionary fees by 11.1 %, in line with CPI inflation at October 2022.

| <b>Registrars Fees</b> |   | <b>2021/22</b>   |                                    |   |
|------------------------|---|--|------------------------------------|---|
| Total income           |   | £416,366   |                                    |   |
| <b>Registrars</b>      |   |  |                                    |   |
|                        |   |  | <b>FEE 2022/23 - including VAT</b> | <b>PROPOSED FEE 2023/24 - including VAT</b> |
| *                      | Marriage and Civil Partnership  | Notice of Marriage or Civil Partnership  | £35                                | £35   |
|                        |   | Additional fee for Saturday appointment  | £25                                | £28   |
| *                      | Register Office   | Available Wednesday morning. Fee paid at time of notice and includes fee for a certificate | £57                                | £57   |
|                        | Shaw House Ceremony Room - Up to 46 guests                                    | Tuesday - Friday   | £277                               | £308  |
|                        |   | Saturday   | £308                               | £342  |
|                        | Shaw House Hall - Up to 100 guests  | Saturday   | n/a                                | £467  |
|                        | Ceremonies at approved premises   | Mon-Fri  | £485                               | £539  |
|                        |   | Saturday   | £516                               | £573  |
|                        |   | Sunday & Bank Holiday  | £590                               | £655  |
|                        | Approved Premise Licence - any number of rooms                                |  | £2,136                             | £2,373                                      |
|                        | Celebratory Services - Baby Naming/Affirmation of vows - Shaw House           | Monday to Friday   | £273 + VAT                         | £303 + VAT                                  |
|                        |   | Saturday   | £346 + VAT                         | £384 + VAT                                  |
|                        | Celebratory Services - Baby Naming/Affirmation of vows - At approved premises | Monday - Friday  | £325 + VAT                         | £361 + VAT                                  |
|                        |   | Saturday   | £389 + VAT                         | £432 + VAT                                  |
|                        |   | Sunday & Bank Holiday  | £436 + VAT                         | £484 + VAT                                  |
|                        | Private Citizenship ceremony Mon to Sat                                       |  | £128                               | £142  |
|                        | Marriages & Civil Partnerships Booking Fee (non-refundable)                   |  | £26                                | £29   |
|                        | Ceremony Amendment Fee (Change of date/time)                                  |  |                                    | £15   |
|                        | Additional Registrar Fee  | Superintendent Registrar   |                                    | £19   |
|                        |   | Registrar  |                                    | £16   |
|                        | Marriages & Civil Partnerships Cancellation Fee                               | More than 4 months before ceremony   | Fees refunded minus £100           | Fees refunded minus £111                    |
|                        |   | 1-4 months before ceremony   | 50% refund                         | 50% refund                                  |
|                        |   | Less than 1 month before ceremony  | No refund                          | No refund                                   |
| *                      | Certificates  | All Certificates   | £11.00                             | £11.00                                      |
| *                      |   | Priority service within 24 hours   | £35.00                             | £35.00                                      |

\* Statutory fee

**(5) Archaeology**

|  |  |  |
|--|--|--|
| <b>Archaeology</b>   | <b>2021/22</b>   |  |
| Total income   | £6,534   |  |
| <b>Archaeology - Historic Environment Record Charges</b>   | <b>FEE 2022/23</b>   | <b>PROPOSED FEE 2023/24</b>  |
| A4 computer printout (b/w) HER Data  | £0.20  | £0.22  |
| A4 computer printout ( colour) HER data  | £0.60  | £0.66  |
| A3 computer printout ( colour) HER Data  | £1.00  | £1.10  |
| Research charges for staff time dealing with HER enquiries   | Hourly rate of £125 exc. VAT with a minimum of £75 exc. VAT for the first half hour.                                     | Hourly rate of £150 exc. VAT with a minimum of £75 exc. VAT for the first half hour.                                     |
| Providing archaeological information and advice for agri-environment scheme in line with nationally agreed service standards | Scale of charges, depending on the type of scheme and the area covered, in line with nationally agreed service standards | Scale of charges, depending on the type of scheme and the area covered, in line with nationally agreed service standards |



## 2.2 Environment

(1) **Car Park Charges** – There are no proposed increases for existing car park charges for 2023-24. The Council owned Charging Points for Electric Vehicles fees outlined in the table are base costs, which will increase/decrease based on the cost of energy at each site.

| <b>Car Parking</b>   |  | <b>2021/22</b>         |                                 |
|--|--|------------------------|---------------------------------|
| Total income   |  | £2,638,957             |                                 |
|  |  | <b>FEE<br/>2022/23</b> | <b>PROPOSED<br/>FEE 2023/24</b> |
| <b>Newbury - Car Park Charges (Mon to Sun inc Bank Holidays):</b>  |  |                        |                                 |
| Newbury Station Multi-storey Car Park (Saturday & Sunday)  | Up to 2 hours  | £2.00                  | £2.00                           |
|  | Up to 4 hours  | £3.50                  | £3.50                           |
|  | Daily Charge   | £4.40                  | £4.40                           |
| Newbury Station Multi-storey Car Park (Monday – Friday)  | Up to 1 hour   | £1.00                  | £1.00                           |
|  | Up to 2 hours  | £2.00                  | £2.00                           |
|  | Up to 3 hours  | £3.00                  | £3.00                           |
|  | Up to 4 hours  | £4.00                  | £4.00                           |
|  | Peak daily charge (arrive before 10am) Ticket expires 23:59    | £7.30                  | £7.30                           |
|  | Off Peak daily charge (arrive after 10am) Ticket expires 23:59 | £4.40                  | £4.40                           |
| Kennet Centre Multi-storey Car Park  | Up to 1 hour   | £1.50                  | £1.50                           |
|  | Up to 2 hours  | £2.70                  | £2.70                           |
|  | Up to 3 hours  | £3.90                  | £3.90                           |
|  | Up to 4 hours  | £5.20                  | £5.20                           |
|  | Up to 6 hours  | £7.20                  | £7.20                           |
|  | Up to 8 hours  | £8.70                  | £8.70                           |
|  | Over 8 hours   | £12.00                 | £12.00                          |
|  | Evening Charge   | £2.00                  | £2.00                           |
| Northbrook Multi-storey Car Park   | Up to 1 hour   | £1.00                  | £1.00                           |
|  | Up to 2 hours  | £2.00                  | £2.00                           |
|  | Up to 3 hours  | £3.00                  | £3.00                           |
|  | Up to 4 hours  | £4.00                  | £4.00                           |
|  | Up to 6 hours  | -                      | -                               |
|  | Up to 8 hours  | -                      | -                               |
|  | Over 4 hours   | £5.00                  | £5.00                           |
|  | Evening Charge   | £2.00                  | £2.00                           |
| Short and Long Stay Car Parks - Pelican Lane, West Street, 8 Bells, Market Street , Bear Lane, Central and Library | Up to 1 hour   | £1.50                  | £1.50                           |
|  | Up to 2 hours  | £2.70                  | £2.70                           |
|  | Up to 3 hours  | £3.90                  | £3.90                           |
|  | Up to 4 hours  | £5.20                  | £5.20                           |
|  | Up to 6 hours  | £7.20                  | £7.20                           |
|  | Up to 8 hours  | £8.70                  | £8.70                           |
|  | Over 8 hours   | £12.00                 | £12.00                          |
|  | Evening Charge   | £2.00                  | £2.00                           |

|  |                            | <b>FEE<br/>2022/23</b> | <b>PROPOSED<br/>FEE 2023/24</b> |
|--|----------------------------|------------------------|---------------------------------|
| Short Stay Car Parks – Northcroft Lane and The Wharf   | Up to 1 hour               | £1.50                  | £1.50                           |
|  | Up to 2 hours              | £2.70                  | £2.70                           |
|  | Up to 3 hours              | £3.90                  | £3.90                           |
|  | Up to 4 hours              | £5.20                  | £5.20                           |
|  | Over 4 hours               | £12.00                 | £12.00                          |
|  | Evening Charge             | £2.00                  | £2.00                           |
| Long Stay Car Parks – Northcroft Lane West 08:00 am to 10:00pm   | Up to 2 hours              | £1.70                  | £1.70                           |
|  | Up to 4 hours              | £3.20                  | £3.20                           |
|  | Over 4 hours               | £5.20                  | £5.20                           |
| Long Stay Car Parks – Newbury Football Club and Market Street staff car park. Market Street (Saturday's only).   | Up to 4 hours              | £1.00                  | £1.00                           |
|  | Over 4 hours               | £2.00                  | £2.00                           |
|  | no evening charge          |                        |                                 |
| Goldwell Park  | Up to 4 hours              | £1.00                  | £1.00                           |
|  | Over 4 hours               | £2.00                  | £2.00                           |
|  | No Evening Charge          | Free                   | Free                            |
| Newbury Car Park Charges (Sunday) - All car Parks  | Daily charge up to 6.00pm  | Same as Mon to Sat     | Same as Mon to Sat              |
|  | Evening charge from 6.00pm | £2.00                  | £2.00                           |
| <b>Newbury on-street Charges (Mon to Sat inc Bank Holidays):</b>   |                            |                        |                                 |
| Northbrook Street (west side) - either side of Albert Road<br>Broadway (east side)- near Clock Tower<br>Cheap Street (west side)<br>Bartholomew Street | 30 Mins                    | Free                   | Free                            |
|  | 1 hour                     | £1.00                  | £1.00                           |
| Kings Road West  | 30 Mins                    | Free                   | Free                            |
|  | 1 Hour                     | £1.00                  | £1.00                           |
|  | 2 Hours                    | £1.50                  | £1.50                           |
|  | 4 Hours                    | £3.00                  | £3.00                           |
| Newtown Road (north of St John's Road)<br>West Mills   | 30 Mins                    | Free                   | Free                            |
|  | 2 hours                    | £1.00                  | £1.00                           |
|  | 4 hours                    | £2.00                  | £2.00                           |
| Pelican Lane (west side)   | 30 mins                    | Free                   | Free                            |
|  | 1 hour                     | £1.00                  | £1.00                           |
|  | 2 hours                    | £2.20                  | £2.20                           |
| <b>Newbury on-street Charges (Mon to Sat inc Bank Holidays) continued:</b>   |                            |                        |                                 |
| Newtown Road (south of St John's Road) -west side  | 4 hours                    | £1.00                  | £1.00                           |
|  | over 4 hours               | £2.00                  | £2.00                           |
| Catherine Road and Link Road   | 2 hours                    | £1.00                  | £1.00                           |
|  | 4 hours                    | £2.00                  | £2.00                           |
|  | over 4 hours               | £3.80                  | £3.80                           |
| Station Road   | 2 hours                    | £1.00                  | £1.00                           |
|  | 4 hours                    | £2.00                  | £2.00                           |
|  | over 4 hours               | £3.80                  | £3.80                           |

|  |  | <b>FEE<br/>2022/23</b>              | <b>PROPOSED<br/>FEE 2023/24</b>     |
|--|--|-------------------------------------|-------------------------------------|
| Old Bath Road (south side) west of Leys Gardens  | 2 hours                                  | £0.50                               | £0.50                               |
|  | 4 hours                                  | £1.00                               | £1.00                               |
|  | over 4 hours                             | £1.50                               | £1.50                               |
| Faraday Road area  | 30 mins                                  | Free                                | Free                                |
|  | 2 hours                                  | £0.50                               | £0.50                               |
|  | 4 hours                                  | £1.00                               | £1.00                               |
|  | over 4 hours                             | £1.50                               | £1.50                               |
| <b>Newbury On-Street Charges (Sunday):</b>   |  |                                     |                                     |
| Standard daily charge of £1.00 at all locations where on-street charging applies. The 30 minutes free parking will be retained at all locations where it applies Monday to Saturday as will the £0.50 charge for up to 2 hours parking at the two locations where it applies (Old Bath Road and Faraday Road). |  | £1.00                               | £1.00                               |
| <b>Out of Newbury Car Park Hourly Rates:</b>   |  |                                     |                                     |
| Hungerford: Church St  | Up to 1 hour                             | £0.80                               | £0.80                               |
|  | Up to 2 hours                            | £1.30                               | £1.30                               |
|  | Up to 3 Hours                            | £1.70                               | £1.70                               |
|  | Up to 4 Hours                            | £2.00                               | £2.00                               |
|  | Up to 10 hours                           | £4.00                               | £4.00                               |
|  | Over 10 hours                            | £10.00                              | £10.00                              |
| Hungerford: Station Road   | Up to 1 hour                             | £0.80                               | £0.80                               |
|  | Up to 2 hours                            | £1.30                               | £1.30                               |
|  | Up to 3 Hours                            | £1.70                               | £1.70                               |
|  | Up to 4 Hours                            | £2.00                               | £2.00                               |
|  | Up to 10 hours                           | £4.00                               | £4.00                               |
|  | Over 10 hours                            | £6.00                               | £6.00                               |
| Hungerford High Street (On-Street)   | Up to 1 hour                             | £0.80                               | £0.80                               |
|  | Up to 2 hours                            | £1.30                               | £1.30                               |
|  | Up to 4 hours                            | £3.80                               | £3.80                               |
|  | Up to 8 hours                            | £6.00                               | £6.00                               |
|  | Over 8 hours                             | £10.00                              | £10.00                              |
| Pangbourne Station Road:   | Up to 1 hour                             | £0.80                               | £0.80                               |
|  | Up to 2 hours                            | £1.30                               | £1.30                               |
|  | Up to 3 hours                            | £1.70                               | £1.70                               |
|  | Over 3 hours                             | £5.50                               | £5.50                               |
| Pangbourne River Meadow  | Up to 1 hour                             | £0.80                               | £0.80                               |
|  | Up to 2 hours                            | £1.30                               | £1.30                               |
|  | Up to 3 hours                            | £1.70                               | £1.70                               |
|  | Up to 4 hours                            | £2.00                               | £2.00                               |
|  | Up to 8 hours                            | £2.50                               | £2.50                               |
|  | Over 8 hours                             | £5.50                               | £5.50                               |
| Thatcham Kennet Leisure Centre - Monday to Friday 8:30 to 17:30  | Up to 2 hours (no return within 4 hours) | Free - (a ticket must be displayed) | Free - (a ticket must be displayed) |
|  | Up to 3 hours                            | £1.00                               | £1.00                               |
|  | Over 3 hours                             | £10.00                              | £10.00                              |

|  |  | <b>FEE<br/>2022/23</b> | <b>PROPOSED<br/>FEE 2023/24</b> |
|--|--|------------------------|---------------------------------|
| Thatcham Kingsland Centre                        | Up to 1 hour   | £0.80                  | £0.80                           |
|  | Up to 2 hours  | £1.30                  | £1.30                           |
|  | Up to 3 hours  | £1.70                  | £1.70                           |
|  | Over 3 hours   | £3.00                  | £3.00                           |
| Thatcham Gilbert Court                           | Up to 1 hour   | Free                   | Free                            |
|  | Up to 2 hours  | £0.60                  | £0.60                           |
|  | Up to 3 hours  | £0.90                  | £0.90                           |
|  | Over 3 hours   | £2.00                  | £2.00                           |
| Thatcham Burdwood Centre                         | Up to 2 hours  | Free                   | Free                            |
|  | Up to 3 hours  | £0.90                  | £0.90                           |
|  | Over 3 hours   | £2.00                  | £2.00                           |
| Thatcham Station (Monday - Friday)               | Peak daily charge<br>(arrive before 10am) Ticket<br>expires 23:59    | £3.40                  | £3.40                           |
|  | Off Peak daily<br>charge (arrive after 10am) Ticket<br>expires 23:59 | £2.00                  | £2.00                           |
| Thatcham Station (Saturday & Sunday)             | Daily charge   | £2.00                  | £2.00                           |
| <b>Thatcham On-Street:</b>                       |  |                        |                                 |
| Pipers Lane (Monday to Sunday at all times)      | Up to 4 hours  | £1.00                  | £1.00                           |
|  | Over 4 hours   | £1.50                  | £1.50                           |
| Ayleford Way (Monday to Sunday 8.00am to 6.00pm) | Up to 4 hours  | £1.00                  | £1.00                           |
|  | Over 4 hours   | £1.50                  | £1.50                           |
| Theale Main                                      | Up to 2 hours  | £0.80                  | £0.80                           |
|  | Over 2 hours   | £1.30                  | £1.30                           |
| Theale West                                      | Up to 1 hour   | £0.80                  | £0.80                           |
|  | Up to 2 hours  | £1.30                  | £1.30                           |
|  | Over 2 hours   | £5.50                  | £5.50                           |
| <b>Newbury Season Ticket Prices:</b>             |  |                        |                                 |
| Kennet Centre:                                   | Per Quarter  | £350.00                | £350.00                         |
| Northbrook MSCP:                                 | Per Quarter  | £350.00                | £350.00                         |
|  | Per Annum  | £1,150.00              | £1,150.00                       |
| Newbury "General":                               | Per Quarter  | £350.00                | £350.00                         |
|  | Per Annum  | £1,150.00              | £1,150.00                       |
| <b>Out of Newbury Season Tickets:</b>            |  |                        |                                 |
| Hungerford                                       | Annual   | £425.00                | £425.00                         |
| Pangbourne                                       | Per Quarter  | £160.00                | £160.00                         |
|  | ½ year   | £315.00                | £315.00                         |
|  | Annual   | £500.00                | £500.00                         |
| Theale   | Annual   | £160.00                | £160.00                         |
| <b>Resident Parking Permits:</b>                 |  |                        |                                 |
| West Berkshire Residents Parking Permits         |  | £30.00                 | £30.00                          |
| West Berkshire Visitor Parking Permits           |  | £1.00                  | £1.00                           |
| Hungerford High Street (Zone HHS)                |  | £70.00                 | £70.00                          |
| Park Terrace                                     |  | £70.00                 | £70.00                          |
| Blue Badge (new application)                     |  | £10.00                 | £10.00                          |

|   |                        | <b>FEE<br/>2022/23</b> | <b>PROPOSED<br/>FEE 2023/24</b> |     |
|---|------------------------|------------------------|---------------------------------|-----|
| Replacement Blue Badge  |                        | £10.00                 | £10.00                          |     |
| Parking Dispensation  | Per Day                | £15.00                 | £15.00                          |     |
| Parking Suspensions   | Per application        | £15.00                 | £15.00                          |     |
|   | Per 5m bay per day     | £10.00                 | £10.00                          |     |
| <b>Council owned EV Charge Points (these are the base charges and will be subject to increase/decrease in line with the Council's 2022/23 electricity costs):</b> |                        |                        | Min                             | Max |
| Slow (7kWh) Charger   | per kWh                | £0.25                  | 40p                             | 79p |
| Fast (22kW AC) Charger  | per kWh                | £0.30                  | 45p                             | 50p |
| Rapid (50kW DC) Charger   | per kWh                | £0.39                  | 50p                             | 60p |
| Overstay fee (for Rapid charger).   | per hour after 2 hours | £10.00                 | £10.00                          |     |

## (2) Licence Fees, Permits and Other Charges

Fees are charged for a range of services e.g. where Highway Authority approval is required to place items or to work on the public highway. These include vehicular crossings, skips, scaffolds, table and chairs on the highway, issuing permits for and inspecting utility operations, temporary or permanent traffic regulation orders. It is proposed to increase these charges by 11.1%, in line with CPI inflation at October 2022.

|  |                 | FEE<br>2022/23   | PROPOSED FEE<br>2023/24  |
|--|-----------------|--|--|
| Tree Preservation Order  |                 | £28  | £31  |
| Michaelmas Fair  |                 | £4,000   | £4,444   |
| Public Rights of Way   | Search fees     | £78  | £86  |
|  | Path order fees | £1,530-£3,850  | £1,670 - £4,277  |
| Statutory Declarations   |                 | £210 flat rate with rights to increase if the work required is onerous | £253 flat rate with rights to increase if the work required is onerous |
| <b>Highways Act Charges:</b>   |                 |  |  |
| Land charges   |                 | £54  | £60  |
| Vehicular Crossing (S.184)   | Approval        | £156   | £173   |
| Skips on the Highway (S.139)   | Initial fee     | £48  | £53  |
|  | per week        | £56  | £62  |
| Scaffold/hoarding on the Highway (S.169/172)                         | Initial fee     | £97  | £107   |
|  | per week        | £55  | £61  |
| Tables and Chairs on the Highway (based on number of Chairs) (S.115) | 1 to 10         | £243   | £270   |
|  | 10 to 27        | £399   | £443   |
|  | 27+             | £798   | £887   |
| Storing Materials on the Highways (S.171)                            | Initial fee     | £91  | £101   |
|  | per week        | £30  | £33  |
| EV charging duct across footpath (S.171)                             | Approval        | £153   | £170   |
| Temporary Excavation in the highway (S.171)                          |                 | £121   | £134   |
| Cranes, machinery, structure on the highway (S.178)                  |                 | £175   | £194   |
| Per Necessary inspection   |                 | £66  | £73  |
| S142 Licence to plant in the highway                                 |                 | £145   | £161   |

**Permits under SI 2014 No. 3110 Highways, England and the Traffic Management (West Berkshire Council) Permit Scheme Order 2014 (Maximum Permissible Charge)**

**These are maximum charges, pending consultation on changes to the West Berkshire Permit Scheme.**

|   | FEE 2022/23           |   |   |   | PROPOSED FEE 2023/24  |   |   |   |
|---|-----------------------|---|---|---|-----------------------|---|---|---|
|   | Main Roads            |   |   | Minor Roads                                   | Main Roads            |   |   | Minor Roads                                   |
|   | 0, 1 and 2            | 3 and 4   |   | 3 and 4                                       | 0, 1 and 2            | 3 and 4   |   | 3 and 4                                       |
| Reinstatement category of street  |                       |   |   |   |                       |   |   |   |
| Street designated as traffic sensitive or not   | All streets           | Traffic sensitive at some times/locations           |   | Non traffic sensitive at any time or location | All streets           | Traffic sensitive at some times/locations           |   | Non traffic sensitive at any time or location |
| Time and location of activity   | Any time and location | Any part within traffic sensitive times / locations | Wholly within non traffic sensitive times / locations | Any time and location                         | Any time and location | Any part within traffic sensitive times / locations | Wholly within non traffic sensitive times / locations | Any time and location                         |
| * Provisional Advance Authorisation   | £105                  | £105  | £75   | £75   | £69                   | £69   | £49   | £49   |
| * Major Works - over 10 days and all major works requiring a traffic regulation order | £240                  | £240  | £150  | £150  | £156                  | £156  | £98   | £98   |
| * Major works - 4 to 10 days  | £130                  | £130  | £75   | £75   | £156                  | £156  | £98   | £98   |
| * Major works - up to 3 days  | £65                   | £65   | £45   | £45   | £156                  | £156  | £98   | £98   |
| * Standard Activity   | £130                  | £130  | £75   | £75   | £85                   | £85   | £49   | £49   |
| * Minor Activity  | £65                   | £65   | £45   | £45   | £43                   | £43   | £30   | £30   |
| * Immediate Activity  | £60                   | £60   | £40   | £40   | £39                   | £39   | £26   | £26   |
| * Permit Variation  | £45                   | £45   | £35   | £35   | £30                   | £30   | £23   | £23   |

\* Statutory fee

|   | FEE 2022/23   | PROPOSED FEE 2023/24   |
|---|---|--|
| <b>Other Licences and Charges:</b>  |   |  |
| Licence to place advertising sign on public highway (A board or similar) in Newbury Town Centre | £57   | £63  |
| Streetworks licence (S.50 NRSWA)  | £273  | £303   |
| * Utility Works Inspection (NRSWA/TMA)  | £57   | £57  |
| * Fixed Penalty Charge (Utility Companies) NRSWA/TMA  | £120/£80  | £120/£80   |
| * Working on the highway without a valid permit   | £500 (£300 if paid within 29 days)  | £500 (£300 if paid within 29 days)   |
| * Defect inspection fee for third party apparatus   | £68   | £68  |
| Permanent Traffic Regulation Order for Developer  | £900 plus actual costs of signage, road markings, agency & advertising                                  | £999   |
| ** Temporary Traffic Regulation Orders Section 14(1)  | £928  | £2,000   |
| ** Emergency Temporary Traffic Regulation Orders Section 14(2)                                  | £480  | £2,000   |
| ** Retrospective Temporary Traffic Regulation Orders Section 14(2)                              | £693  | £2,000   |
| Temporary Traffic Regulation Orders Section 16A where appropriate & Section 21 of PTCA          | £84   | £90  |
| Cutting through signal loops and not informing LA   | £515 plus cost of recutting loops   | £600 plus cost of recutting loops  |
| Tourist / Direction signs   | £556  | £617 application and design fee, plus cost of actual sign installation. No charge for unsuccessful applications. |
| Traffic Signs / Signals Equipment damaged by Road Traffic Accident or other event               | 10% of cost of repairs  | Cost of repairs plus 10% administration charge.  |
| Use of permanent Traffic Regulation Order for railway crossing works                            | £84   | £93  |
| ** Access Protection Marking (single standard width dropped kerb driveway)                      | £133  | £250   |
| Sewerage treatment property charge  | £405  | £450   |
| * Cycle Training (non-schools)  | £42   | £42  |
| Cycle Training (schools)  |   | £10  |
| Recovery and storage of unauthorised signs  | £145  | £161   |
| * Street Works Core Sampling - Charge per failed core test                                      | £185 (this is an average cost - actual cost calculated from the Coring Advice Note published by SEHAUC) | £200 (this is an average cost - actual cost calculated from the Coring Advice Note published by SEHAUC)          |
| * Statutory fee   |   |  |
| ** Benchmarked fee  |   |  |



|                           |  | FEE 2022/23                                | PROPOSED FEE 2023/24                                  |   |
|---------------------------|--|--|---|---|
| <b>Provision of Data:</b> |  |  |   |   |
| **                        |  | One A4 plan covering 100 metres of highway | £54   | £75   |
| **                        | Highway search enquiries                         | Additional 100 metres                      | £15   | £25   |
| **                        |  | Additional question                        | £15   | £25   |
|                           | Provision of recorded injury accident Data       |  | £145 + £47 per additional block of up to 10 accidents | £161 + £52 per additional block of up to 10 accidents |
|                           | Provision of Traffic Data, per request per site: | data up to 1 year old                      | £145  | £161  |
|                           |  | data up to 3 years old                     | £116  | £129  |
|                           |  | data over 3 years old                      | £85   | £94   |
| * Statutory fee           |  |  |   |   |
| ** Benchmarked fee        |  |  |   |   |

| Charges in relation to works occupying the carriageway during period of overrun |                       |   | FEE 2022/23                           | PROPOSED FEE 2023/24             |
|---|-----------------------|---|---------------------------------------|----------------------------------|
| Item  | Description of street |   | Amount (£) (each of first three days) | Amount (£) (each subsequent day) |
| *   | 1                     | Traffic-sensitive or protected street not in road categories 2,3 or 4 | 5,000                                 | 10,000                           |
| *   | 2                     | Other street not in road categories 2,3 or 4                          | 2,500                                 | 2,500                            |
| *   | 3                     | Traffic-sensitive or protected street in road categories 3 or 4       | 3,000                                 | 8,000                            |
| *   | 4                     | Other street in road category 2                                       | 2,000                                 | 2,000                            |
| *   | 5                     | Traffic-sensitive or protected street in road category 3 or 4         | 750                                   | 750                              |
| *   | 6                     | Other street in road category 3 or 4                                  | 250                                   | 250                              |
| *   | Statutory fee         |   |                                       |                                  |

| Charges in relation to works outside the carriageway during period of overrun |                       |                                       | FEE 2022/23 | PROPOSED FEE 2023/24 |
|---|-----------------------|---------------------------------------|-------------|----------------------|
| Item  | Description of street |                                       | Amount (£)  | Amount (£)           |
| *   | 1                     | Street not in road category 2, 3 or 4 | 2,500       | 2,500                |
| *   | 2                     | Street in road category 2             | 2,000       | 2,000                |
| *   | 3                     | Street in road category 3 or 4        | 250         | 250                  |
| *   | Statutory fee         |                                       |             |                      |

### (3) Public Transport

Use of public transport has been affected by the impact of the Covid pandemic. No increases are proposed for 2023-24 in charges to bus operators and passengers, with the exception of Temporary Bust Stop Closures which are to increase by 20% as they have not been uplifted since April 2020.

| <b>Public Transport</b>  |                                 |                        |                                 |
|--|---------------------------------|------------------------|---------------------------------|
|  |                                 | <b>FEE<br/>2022/23</b> | <b>PROPOSED FEE<br/>2023/24</b> |
| Charge per departure   |                                 | £0.60                  | £0.60                           |
| Bus stands 0400-1800   | up to 20 minutes                | £0.00                  | £0.00                           |
|  | 20 minutes to 1 hour (max stay) | £1.20                  | £1.20                           |
| Coach stands 0400-1800   | up to 90 mins (max stay)        | £4.00                  | £4.00                           |
| Bus/coach stand and Bays B-F Mon-Sat 1800-0400 and all day Sunday        | up to 3 hours                   | £3.00                  | £3.00                           |
|  | over 3 hours                    | £6.00                  | £6.00                           |
| Additional charge for breaches   |                                 | £25.00-£50.00          | £25.00-£50.00                   |
| Temporary bus stop closure   | Per stop                        | £150.00                | £180.00                         |
|  | Per pair of opposite stops      | £180.00                | £210.00                         |
| Provision of information at bus stops for services not subsidised by WBC | Per stop                        | £11.20                 | £11.20                          |
| Concession bus pass replacement fee                                      |                                 | £16.50                 | £16.50                          |

### (4) Highways Development Control & Pre-Planning Application Advice

Fees are charged to developers for design checking, supervision and inspection of new roads under construction and off site highway improvements. The charges proposed have been benchmarked with other authorities. It is proposed to increase these charges by 11.1%, in line with CPI inflation at October 2022.

| <b>Highways Development Control Fees</b>   |                            |                        |                                 |
|--|----------------------------|------------------------|---------------------------------|
|  |                            | <b>FEE<br/>2022/23</b> | <b>PROPOSED FEE<br/>2023/24</b> |
| Street naming and numbering - Property name change   |                            | £91                    | £101                            |
| Changes to new addresses due to the development changing after the schedule has been issued. | Per plot                   | £91                    | £101                            |
| Street Naming and Numbering - New Developments   | One address/plot           | £87                    | £97                             |
|  | 2 - 5 addresses/plots      | £141                   | £151                            |
|  | 6 - 10 addresses/plots     | £252                   | £280                            |
|  | 11 - 20 addresses/plots    | £403                   | £445                            |
|  | 21 or more addresses/plots | £20                    | £23                             |
| S115 Fee   |                            | £541                   | £601                            |

| <b>Provision of Pre-Planning Application Advice</b> |                         |                        |                                 |
|---|-------------------------|------------------------|---------------------------------|
|   |                         | <b>FEE<br/>2022/23</b> | <b>PROPOSED FEE<br/>2023/24</b> |
| Transport Assessment Scoping Note                   |                         | £169                   | £188                            |
| Draft Transport Assessment                          |                         | £572                   | £635                            |
| Provision of Private Access                         |                         | £105                   | £117                            |
| Highway Advice for New Developments                 | Less than 5 Dwellings   | £169                   | £188                            |
|   | 5 to 25 dwellings       | £382                   | £424                            |
|   | 26 to 79 dwellings      | £496                   | £551                            |
|   | 80 to 200 dwellings     | £572                   | £635                            |
|   | More than 200 dwellings | £647                   | £718                            |
|   | 0 to 249 sqm            | £139                   | £154                            |
|   | 250 sqm to 999 sqm      | £244                   | £271                            |
|   | 1,000 to 9,999 sqm      | £382                   | £424                            |
|   | over 10,000 sqm         | £496                   | £551                            |
| Meeting charge                                      | per hour per officer    | £141                   | £157                            |

## (5) Sustainable Drainage Pre-Application Advice Fees

Fees for sustainable drainage advice and meeting charges are being introduced from 2023-24, as follows:

|   |                      | <b>FEE<br/>2022/23</b> | <b>PROPOSED FEE<br/>2023/24</b> |
|---|----------------------|------------------------|---------------------------------|
| SuDS advice for Major sites (written responses only). | Up to 20 dwellings   | £250                   | £278                            |
|   | Over 20 dwellings    | £450                   | £500                            |
| Meeting charge  | Per hour per officer | £141                   | £157                            |

| <b>Ordinary Watercourse and Land Drainage Consent Pre-application Advice</b> |                      |                        |                                 |
|--|----------------------|------------------------|---------------------------------|
|  |                      | <b>FEE<br/>2022/23</b> | <b>PROPOSED FEE<br/>2023/24</b> |
| Written advice for a general site enquiry or flood risk assessment enquiry.  | Per enquiry          | -                      | £300                            |
| Meeting charge   | Per hour per officer | -                      | £157                            |
| Further written advice after meetings  |                      | -                      | £180                            |
| Anny additional correspondence/advice required upon application              | Per hour per officer | -                      | £157                            |

## (6) Hire of Sports Facilities

Sports facilities at Henwick Worthy, Holy Brook, Northcroft, Moorside and The Diamond at Greenham. It is proposed to increase the charges for use of our sports facilities by 11.1%, in line with CPI inflation at October 2022.

| Sports Pitches  | 2021/22                | FEE<br>2022/23    |                  | PROPOSED FEE<br>2023/24 |                  |
|---|------------------------|-------------------|------------------|-------------------------|------------------|
| Total income  | £547,813               |                   |                  |                         |                  |
|   |                        | Single<br>Booking | Block<br>Booking | Single<br>Booking       | Block<br>Booking |
| <b>Henwick Worthy Sports Ground:</b>                  |                        |                   |                  |                         |                  |
| Cricket – 1 <sup>st</sup> Hand Wicket (per match)     | Adult                  | £109.00           | £90.80           | £121.10                 | £100.88          |
|   | Junior                 | £50.20            | £41.90           | £55.77                  | £46.55           |
| Cricket – 2 <sup>nd</sup> Hand Wicket (used grass)    | Adult                  | £80.70            | £67.20           | £89.66                  | £74.66           |
|   | Junior                 | £39.20            | £32.70           | £43.55                  | £36.33           |
| Cricket – Artificial Wicket                           | Adult                  | £72.50            | £60.40           | £80.55                  | £67.10           |
|   | Junior                 | £37.00            | £30.80           | £41.11                  | £34.22           |
| Cricket – 2 <sup>nd</sup> (Reserve) Artificial Wicket | Adult                  | Free              | Free             | Free                    | Free             |
|   | Junior                 | Free              | Free             | Free                    | Free             |
| Football – Grass (per game)                           | Adult                  | £82.50            | £68.80           | £91.66                  | £76.44           |
|   | Junior                 | £40.40            | £33.70           | £44.88                  | £37.44           |
| Football - Mini Pitch                                 | Adult                  | £46.70            | £38.90           | £51.88                  | £43.22           |
|   | Junior                 | £23.30            | £19.50           | £25.89                  | £21.66           |
| Rugby – Grass (per game)                              | Adult                  | £82.50            | £68.80           | £91.66                  | £76.44           |
|   | Junior                 | £40.40            | £33.70           | £44.88                  | £37.44           |
| Rugby Training  | Cost per Hour          | £22.40            | £18.70           | £24.89                  | £20.78           |
| Use of Portable Lights                                | Cost Per Hour          | £22.40            | £18.70           | £24.89                  | £20.78           |
| Full Pitch Artificial Grass - peak                    | 30 Mins                | £44.70            | £37.30           | £49.66                  | £41.44           |
|   | 1hr Only               | £89.40            | £74.50           | £99.32                  | £82.77           |
|   | 1hr 30mins (11 a side) | £134.20           | £111.80          | £149.10                 | £124.21          |
| Half Pitch Artificial Grass - peak                    | 30 Mins                | £25.00            | £20.80           | £27.78                  | £23.11           |
|   | 1hr Only (5 a side)    | £50.00            | £41.70           | £55.55                  | £46.33           |
|   | 1hr 30mins             | £75.00            | £62.50           | £83.33                  | £69.44           |
| Full Pitch Artificial Grass – off-peak                | 30 Mins                | £20.80            | £17.40           | £23.11                  | £19.33           |
|   | 1hr Only               | £41.70            | £34.80           | £46.33                  | £38.66           |
|   | 1hr 30mins (11 a side) | £62.50            | £52.10           | £69.44                  | £57.88           |
| Half Pitch Artificial Grass – off-peak                | 30 Mins                | £10.80            | £9.10            | £12.00                  | £10.11           |
|   | 1hr Only (5 a side)    | £21.80            | £18.10           | £24.22                  | £20.11           |
|   | 1hr 30mins             | £32.60            | £27.20           | £36.22                  | £30.22           |

|  |        | FEE<br>2022/23    |                  | PROPOSED FEE<br>2023/24 |                  |
|--|--------|-------------------|------------------|-------------------------|------------------|
|  |        | Single<br>Booking | Block<br>Booking | Single<br>Booking       | Block<br>Booking |
| <b>Hardcourt Activities:</b>   |        |                   |                  |                         |                  |
| Netball (per court per hr) (OUT OF ORDER AT TIME OF PUBLICATION)   | Adult  | £23.30            | £19.40           | £25.89                  | £21.55           |
|  | Junior | £11.70            | £9.70            | £13.00                  | £10.78           |
| Tennis (per court per hr) (OUT OF ORDER AT TIME OF PUBLICATION)  | Adult  | £7.00             | £5.80            | £7.78                   | £6.44            |
|  | Junior | £3.80             | £3.10            | £4.22                   | £3.44            |
| Basketball Hardcut and BMX Pump Track  | Adult  | Free              | Free             | Free                    | Free             |
|  | Junior | Free              | Free             | Free                    | Free             |
| <b>Moorside:</b>   |        |                   |                  |                         |                  |
| Football - Grass ( Per Game)   | Adult  | £69.10            | £57.50           | £76.77                  | £63.88           |
|  | Junior | £34.20            | £28.60           | £38.00                  | £31.77           |
| <b>The Diamond -Greenham:</b>  |        |                   |                  | £0.00                   | £0.00            |
| Football - Grass ( Per Game)   | Adult  | £69.10            | £57.50           | £76.77                  | £63.88           |
|  | Junior | £34.20            | £28.60           | £38.00                  | £31.77           |
| <b>Holybrook Park:</b>   |        |                   |                  |                         |                  |
| Football – Grass (per game)  | Adult  | £69.10            | £57.50           | £76.77                  | £63.88           |
|  | Junior | £34.20            | £28.60           | £38.00                  | £31.77           |
| <b>Northcroft Recreation Ground:</b>   |        |                   |                  | £0.00                   | £0.00            |
| Football - Grass (per game)  | Adult  | £69.10            | £57.50           | £76.77                  | £63.88           |
|  | Junior | £34.20            | £28.60           | £38.00                  | £31.77           |
| <b>Open space hire for coaching/ community use/festivals/other entertainment.</b>  |        | P.O.A             |                  | P.O.A                   |                  |
| <b>Peak Rate – Weekday evenings after 6pm and all day Saturday, Off-Peak Rate – Weekdays before 6pm and all day Sunday, Block Booking: 10 games and over, Schools Rate: £21.42 Per Hour (£25.07 inc vat if applicable)</b> |        |                   |                  |                         |                  |

## (7) Charges to Household for Sewage Treatment

Approximately 150 properties, mainly in rural areas, are connected to small sewage treatment plants. These are the responsibility of West Berkshire Council to maintain, having previously been the ownership of Newbury District Council from when the housing stock was transferred to Sovereign Housing Association. The householders pay a fee to the Council which contributes to the maintenance costs.

**(8) Waste**

Fees include bulky household collection, garden waste collection and provision of additional wheelie bins for garden waste collection. It is proposed to increase the charges by 11.1%, in line with CPI inflation at October 2022.

| <b>Waste Services</b>   | <b>2021/22</b>                                |                        |                                 |
|---|---|------------------------|---------------------------------|
| Total income  | £1,811,456                                    |                        |                                 |
|   |   | <b>FEE<br/>2022/23</b> | <b>PROPOSED FEE<br/>2023/24</b> |
| Special Collection Charges (Bulky Household Collection)   | Normal (within 7 days)                        | £45                    | £50                             |
|   | Within 7 days by appointment outside property | £60                    | £67                             |
|   | Within 7 days by appointment inside property  | £70                    | £78                             |
| Provision of wheelie bin  |   | £27                    | £30                             |
| Collection of garden waste for year (scheduled) - for 1st green bin (new subscriptions or renewals).                          |   | £52                    | £58                             |
| Garden Waste service charge for 2nd to 5th green bins (For renewals only where one off set up payment has already been made). |   | £40                    | £44                             |
| Removal of fly tipping on private land  |   | P.O.A                  | P.O.A                           |
| Removal of graffiti up to 2m <sup>2</sup> area  |   | P.O.A                  | P.O.A                           |
| <b>HWRC non-household waste charges:</b>  |   |                        |                                 |
| Soil and Rubble   | Per 25L bag or equivalent/ single item        | £2.50                  | £2.70                           |
|   | Standard Car/Hatchback                        | £14.30                 | £15.30                          |
|   | Trailer                                       | £23.80                 | £25.80                          |
|   | Small Van /Estate Car                         | £28.60                 | £31.60                          |
|   | Transit van or similar                        | £95.20                 | £105.70                         |
| Plasterboard  | Per 25L bag or equivalent                     | £2.10                  | £2.33                           |
|   | Standard car / Hatchback                      | £12.90                 | £14.32                          |
|   | Trailer                                       | £21.40                 | £23.75                          |
|   | Small Van / Estate car                        | £25.80                 | £28.65                          |
|   | Transit Van or similar                        | £85.60                 | £95.00                          |
| Tyres   | Motorised mini bike / motorised go-kart       | £2.50                  | £2.61                           |
|   | Standard tyre off rim (car/motorcycle)        | £5.00                  | £5.55                           |
|   | Standard tyre on rim (car motor cycle)        | £7.00                  | £7.77                           |
|   | Medium tyre off rim (large 4 x4 / large van)  | £9.00                  | £10.00                          |
|   | Medium tyre on rim (large 4 x 4 / large van)  | £11.00                 | £12.20                          |
|   | Miscellaneous tyres                           | £2.50                  | £2.78                           |
| Gas canisters   |   | £6.00                  | £6.66                           |
| <b>Charges for Non WBC Residents' Use of HWRCs</b>  | New charge per visit TBC                      | £7.00                  | £7.77                           |

### 3. Proposals – Resources Directorate

#### 3.1 Electoral Services

These charges are statutory and the Council has no discretion to vary the level.

#### 3.2 Local Land Charges

Local Land Charges are set in line with legislation which requires the Council only to recover costs incurred in service delivery. All fees have been reviewed to reflect service delivery costs and an increase of 11.1% in line with CPI at October 2022 is proposed for 2023-24 where appropriate.

|                         | INCOME<br>2021/22 | FEE<br>2022/23 | PROPOSED FEE<br>2023/24 |
|-------------------------|-------------------|----------------|-------------------------|
| LLC1                    | £242,869          | £54            | £60                     |
| Con29 PT1               |                   | £78            | £87                     |
| Con29PT11               |                   | £27            | £30                     |
| Additional Questions    |                   | £49            | £54                     |
| Con29 additional parcel |                   | £43            | £64                     |
| LLC1 additional parcel  |                   | £58            | £48                     |

#### 3.3 Legal Services Fees

There is a change of categorisation for recharges of staff time to more accurately reflect the staff whose time is recharged. The increase is comparable to inflation of 11.1% for 2023-24, in line with CPI at October 2022.

| Legal Services   | 2021/22  |        |                |                            |
|--|----------|--------|----------------|----------------------------|
| Total Income   | £185,832 |        |                |                            |
| CHARGE   |          | RATE   | FEE<br>2022/23 | PROPOSED<br>FEE<br>2023/24 |
| Managers   |          | Hourly | £156           | n/a                        |
| Team Leader  |          | Hourly | £148           | n/a                        |
| Solicitor / Barrister  |          | Hourly | £143           | n/a                        |
| Legal Executive/Senior Legal   |          | Hourly | £132           | n/a                        |
| Solicitors, Barristers, Chartered Legal Executives of 8 Years + PQE                                |          | Hourly | n/a            | £173                       |
| Solicitors, Barristers and Chartered Legal Executives between 4 and 8 year PQE                     |          | Hourly | n/a            | £159                       |
| All other fee earners (including Paralegals and Legal Executives but excluding Trainee Solicitors) |          | Hourly | n/a            | £147                       |
| Trainee Solicitors   |          | Hourly | £111           | £123                       |

In 2023-24 there is a proposal for the introduction of new charge for the completion of Proof of Life forms.

| CHARGE              |  | FEE<br>2022/23 | PROPOSED<br>FEE<br>2023/24 |
|---------------------|--|----------------|----------------------------|
| Proof of Life Forms |  | No Fee         | £35                        |

The rest of Legal Services fees and charges are statutory.

|   | Provision under, or for the purpose of which, the application is made              | Purpose of application   | FEE 2022/23 | PROPOSED FEE 2023/24 |
|---|--|--|-------------|----------------------|
| * | Section 15A of the Commons Act 2006; section 15 Growth and Infrastructure Act 2013 | Landowners' Statements   | £1,140      | £1,200               |
| * | Section 15(1) of the Commons Act 2006  | Registration of a new Town or Village green, other than by the Owner                                   | No Fee      | No Fee               |
| * | Section 15(8) of the Commons Act 2006  | Registration of a New Town or Village Green by Landowner   | No Fee      | No Fee               |
| * | Section 19 of the Commons Act 2006   | Correction, for the purpose of Section 19(2)(a) and [c]of a mistake made by the Registration Authority | No Fee      | No Fee               |
| * | Section 19 of the Commons Act 2006   | Correction, for a purpose described in section 19(2)(b) or (e)   | £200        | £200                 |
| * | Section 19 of the Commons Act 2006   | Correction, for a purpose described in section 19(2)(d) – payable per register unit                    | £30         | £30                  |
| * | Schedule 2, paragraph 2 or 3 to the Commons Act 2006                               | Non-registration of Common Land or Town or Village Green   | No Fee      | No Fee               |
| * | Schedule 2, paragraph 4 to the Commons Act 2006                                    | Waste Land of a Manor not Registered as Common Land  | No Fee      | No Fee               |
| * | Schedule 2, paragraph 5, to the Commons Act 2006                                   | Town or Village Green wrongly registered as Common Land  | No Fee      | No Fee               |
| * | Schedule 2, paragraphs 6 9 to the Commons Act 2006                                 | Deregistration of certain land registered as common land or as a Town or Village Green                 | £1,000      | £1,000               |
|   | * Statutory charge   |  |             |                      |



### 3.4 Council Tax Fees

Fees relating to recovery of unpaid Council Tax are set in consultation with the Ministry of Justice. There is no increase in fees for 2023-24.

|                                 | CHARGE                           | INCOME<br>2021/22 | FEE<br>2022/23  | PROPOSED FEE<br>2023/24   |
|---------------------------------|----------------------------------|-------------------|---|---|
| **                              | Summons cost                     | £594,192          | £57.50  | £57.50  |
| **                              | Liability Order cost             |                   | £50.00  | £50.00  |
| *                               | Penalty charge                   |                   | £70.00  | £70.00  |
| *                               | Enforcement Agent compliance fee |                   | £75.00  | £75.00  |
| *                               | Enforcement Agent visit fee      |                   | £235.00 + if debt is above £1,500 then 7.5% of the amount above £1,500 is added | £235.00 + if debt is above £1,500 then 7.5% of the amount above £1,500 is added |
| *                               | Committal fee                    |                   | £330.00   | £330.00   |
| * level set by government       |                                  |                   |   |   |
| ** level set by Local Authority |                                  |                   |   |   |